Child Care Licensing Division

Compliance Verification Visit

Visit ID #(s): 1261493

Oregon Department of Early Learning and Care

Please retain this copy for your records

CCLD Field Staff Information

CCLD Field Staff: Jama Lee

CCLD Field Staff Phone Number: [redacted]

Visit Information

Conducted: In-Person | Visit Date: 11/20/2024CC

Type: Unannounced | Visit Time: 2:00pm

Program Contact Information

Program Name: AlphaBEST @ Farmington View Elementary | CCLD Number: CC504278

Program Address: 8300 SW Hillsboro Hwy, Hillsboro, OR 97123-9284 | Phone Number: [redacted]

Email Address: [redacted]

Program Details

Ratios and Observations

Licensed Capacity: 30 | Age Range: 60 mos - 12 years

Age/Class	Children	PLs	APLs	Observations
Cafeteria	19	1(GK)		Children were engaged in interest center activities wit games and magnet building tiles during the visit. Program Coordinator K.S. arrived at 2:25pm.

Facility Staff

Visit conducted with: Gillian Knott | Position: Program Coordinator

Compliance Verification Details

Issue #: 818191 | Visit #: 1261493

Date Issued	Non-Compliance	Corrected	Correction Notes or Follow-Up Needed
11/12/2024	Staff-to-child ratio exceed 1 staff member for every 15 children for school age children with 19 children and 1 staff member on-site.	No	Site was unable to correct ratio compliance during the visit. Program Coordinator G.K. sent verification of attendance records showing the program back in compliance at 3:45pm on 11/6/2024. Site was out of staff-to-child ratio during compliance verification visit.

Noncompliance(s)

Not In Compliance	Notes/Plan to Correct	Issued
Site was out of school age staff-to-child ratio of 15 children to 1 staff member with 19 children and 1 staff member with the group.	Program Coordinator K.S. arrived on-site to bring the classroom back into staff-to-child ratio during the visit. Site came back in to staff-to-child ratio compliance at 2:25pm.	Cited Noncompliance

Visit Summary

Comments

Visit completed with Program Coordinator G.K.
OBSERVED:
-Program had not yet received non-compliance letter. Non-compliance was posted during the visit in parent viewing area.
-Attendance records were observed completed and accurate.
-Program was out of staff-to-child ratio during the visit with 19 school age children and 1 program coordinator(GK).
-Children were engaged in interest center activities with games and magnetic building tiles during the visit.
-Program had a second staff member, Program Coordinator K.S., come from another site to come back in to staff-to-child ratio compliance during the visit.
DISCUSSED/TECHNICAL ASSISTANCE PROVIDED:
-Reviewed the staff list.
-Reviewed staffing to maintain staff-to-child ratios. Program Coordinator G.K. stated that they have come up with a staffing plan and another staff will be available to help maintain ratios, but that the back up staff person forgot that it was early release day.

Photos, Documents & Technical Assistance Materials

No photos were taken at this visit.

No documents were collected at this visit.

The following technical assistance materials were provided: Non-compliance letter

Email and Signature

☑ A copy of this report will be emailed after this visit to the email address(es):

Primary: [redacted]

Secondary: [redacted]

[redacted] [redacted]

CCLD Field Staff Signature and Date

NOTICE: Repeated or serious non-compliance may result in a civil penalty as discussed (if applicable). Under the law, a child care license may be suspended or revoked if the Child Care Licensing Division (CCLD) finds that the facility or its operation does not comply with state statutes, or with applicable rules, or with any terms or condition imposed under the license. If you fail to comply or if you repeat the noncompliance indicated above, your license may be revoked. You must comply with CCLD rules and the law at all times. The CCLD retains information about noncompliance. If you disagree with the findings, you may respond in writing to the CCLD.

This form contains dynamic elements and may not show some items that are not relevant to your program. To view a full sample, visit the Department of Early Learning and Care website, www.oregon.gov/DELC, or request a copy from the CCLD field staff. You are entitled to language assistance services and other accommodations at no cost. If you need help in your language or other accommodations, please contact the Child Care Licensing Division (CCLD) at 503-947-1400. Please notify the CCLD field staff listed above if you would like to receive a mailed copy of this report.