Child Care Licensing Division

Increased Monitor Visit

Visit ID #(s): 1272260

Oregon Department of Early Learning and Care

Please retain this copy for your records

CCLD Field Staff Information

CCLD Field Staff: Jama Lee

CCLD Field Staff Phone Number: [redacted]

Visit Information

Conducted: In-Person | Visit Date: 1/8/2025

Type: Unannounced | Visit Time: 2:15PM

Program Contact Information

Program Name: AlphaBEST @ Farmington View Elementary | CCLD Number: CC504278

Program Address: 8300 SW Hillsboro Hwy, Hillsboro, OR 97123-9284 | Phone Number: [redacted]

Email Address: [redacted]

Program Details

Ratios and Observations

Licensed Capacity: 30 | Age Range: 60 mos - 12 years

Age/Class	Children	PLs	APLs	Observations
Cafeteria	22	2		Children were engaged in interest center activities including art, Legos, books/reading, and board games. Program Coordinator G.K. and Program Leader A.J. in attendance.

Facility Staff

Visit conducted with: Gillian Knott | Position: Program Coordinator

Increased Monitor Details

Issue #: 816948 | Visit #: 1272260

Noncompliance(s)

Not In Compliance	Notes/Plan to Correct	Issued
Two children that had added an additional day of care outside of normal attendance days had not been signed in on the attendance record for the day.	Program Coordinator G.K. corrected the issue during the visit by signing the children in for the day.	Technical Assistance

Visit Summary

Comments

Visit completed with Program Coordinator G.K.

OBSERVED:

-Program was in staff-to-child ratio during the visit with 22 children(ages 5 - 12 years of age) with Program Coordinator G.K. and Program Leader A.J.

-Reviewed attendance records for the day.

-Children were engaged in interest center activities with art, Legos, books/reading, and board games during the visit.

DISCUSSED/TECHNICAL ASSISTANCE PROVIDED:

-Reviewed and updated the facility staff list.
-Reviewed training log. Reviewed upcoming certification expiration dates.
-Reviewed children's attendance requirements to keep accurate counts at all times. If children are not on the electronic attendance record system due to changing/adding days of care, ensure that children are added to paper attendance record/counts when they arrive to the program rather than waiting for next half hourly head count check in system.
FOLLOW UP TO BE COMPLETED:
-Substitute Program Coordinator K.S. to submit First Aid certification to ORO for verification. If the certification had not been renewed, this would be considered a non-compliance.

Photos, Documents & Technical Assistance Materials

No photos were taken at this visit.

No documents were collected at this visit.

The following technical assistance materials were provided: Training log

Email and Signature

☑ A copy of this report will be emailed after this visit to the email address(es):

Primary: [redacted]

Secondary:

[redacted] [redacted]

CCLD Field Staff Signature and Date

NOTICE: Repeated or serious non-compliance may result in a civil penalty as discussed (if applicable). Under the law, a child care license may be suspended or revoked if the Child Care Licensing Division (CCLD) finds that the facility or its operation does not comply with state statutes, or with applicable rules, or with any terms or condition imposed under the license. If you fail to comply or if you repeat the noncompliance indicated above, your license may be revoked. You must comply with CCLD rules and the law at all times. The CCLD retains information about noncompliance. If you disagree with the findings, you may respond in writing to the CCLD.

This form contains dynamic elements and may not show some items that are not relevant to your program. To view a full sample, visit the Department of Early Learning and Care website, www.oregon.gov/DELC, or request a copy from the CCLD field staff. You are entitled to language assistance services and other accommodations at no cost. If you need help in your language or other accommodations, please contact the Child Care Licensing Division (CCLD) at 503-947-1400. Please notify the CCLD field staff listed above if you would like to receive a mailed copy of this report.